



## MSS Grants for Research Application Guidelines

The MSS Scholarship Development Committee offers research grants up to \$3,500. We seek to fund high impact proposals. Such proposals could be:

- Early stage research. Such research could consist of the data collection for a new project or a pilot or preliminary study that could lead to refining a research design / conceptualization.
- Completion of an ongoing project. Funding for such research would accelerate the time to completion for a project already in process.
- Leverage for other resources. Such research would clearly make other available resources more productive.

In making funding decisions, the committee will prioritize efficient use of resources that directly contribute to the proposed research.

Research proposals should specify how funding from the MSS Scholarship Development Committee will make a significant impact on the research project by identifying alignment with one of the above goals.

The principal applicant must submit a report of the outcome of the research to the Scholarship Development Committee. Additionally, grant recipients are expected to present findings at the subsequent year's MSS Annual Meeting.

### APPLICATION PROCESS

Grant applications will be accepted ONLY between January 15 and February 15 of a given year. References should follow the ASA style guide. A complete application includes:

- A cover page including identification of a principal investigator, a mailing address, and a statement of intention to attend the MSS Annual Meeting the following year to present research findings. We *do not* fund travel to the MSS conference to present your results; such expenses, therefore, should not be in the proposal's budget.
- A proposal that, in a maximum of 1,200 words, provides:
  - A statement of the research problem;
  - A theoretical framework;
  - A summary of methodology and design; and
  - An itemized budget with a budget justification. Applicants should clearly state what types of supplemental materials they need funded in order to carry out their research. Thus, the committee needs to know the entire funding needs of the project so that the committee can determine whether the research is likely to be successfully carried out in the one-year time period allotted. Also, the applicant must list all other funding awards, pending grants, and /or any monies applied for in relation to their submitted proposal.
- A list of works cited.
- Proof of IRB approval or a completed IRB submission if human subjects' research is part of the project. (IRB approval not required at the time of grant application, but will be required upon completion).
- A letter approving your access to any agency/organization/research facility/databank required for your project.
- C.V. and list of references.

**SEND E-COPIES**

Please collate all your application documents into a single pdf. Please create the PDF by saving the word processing file as a PDF, rather than by scanning printed versions of the application documents.

Please send your application pdf by email, with “MSS RESEARCH GRANT APPLICATION” in the subject line of your email, to Committee Chair Chris Hausmann at [chris.hausmann@nwciova.edu](mailto:chris.hausmann@nwciova.edu). Please cc your application to the MSS executive office at [themss@themss.org](mailto:themss@themss.org).

**TIMING**

The submission process opens **January 15** and closes **February 15 at 11:59 pm Central**

**Time**. Applications submitted before or after this time period will not be considered. Decisions will be communicated shortly after the MSS Annual Meeting.

**ELIGIBILITY**

Applicants must be current MSS members. Graduate students, Ph.D. candidates and academic researchers will be considered.