



Travel Grants for Adjunct and Contingent Faculty

Deadline is February 15

The MSS invites applications for the Contingent Faculty Travel Award which provides two nights at the conference hotel paid in full. Contingent faculty eligible for this award are **NON-students** who teach in part-time/adjunct positions.

Award Application Requirements:

- Applicant must be a current MSS member in good standing at the time of application.
- Applicant must be a participant in the MSS annual meeting by presenting a paper in a session or round table, serving as a panelist in a non-paper session/round table or serving as a member of an MSS committee.
- Applicant must be registered for the MSS annual meeting prior to application.
- Applications must be submitted via e-mail to the MSS Exec Office at themss@themss.org by 11:59 PM, February 15 prior to the meeting.
- In your email, include the following information:
 - Type “Contingent Faculty Travel Award” in the email subject line.
 - In the body of the e-mail include: your full name, your institutional affiliation, your contact information and the name and contact information of your Department Head; and indicate that you will not be receiving any funding from your department/college/university for travel to the annual MSS meeting.
 - Attach (as a Word document or pdf) or include in the body of the email one of the following:
 - an abstract you submitted for a traditional paper presentation session/round table; OR
 - a one-paragraph description of your role in a non-paper panel/round table session; OR
 - the name of the MSS committee of which you are a member and your role on the committee.

Award Criteria

Awardees will be chosen randomly from the pool of eligible applicants. Awardees will be notified by email of their award and are required to make hotel reservations at the conference hotel.

Withdrawal

If awardee decides not to attend the meeting, he/she should inform MSS at once, so that the award can be offered to another applicant.

If an awardee withdraws from his/her annual meeting participation of his/her own accord, the award will be withdrawn by MSS.